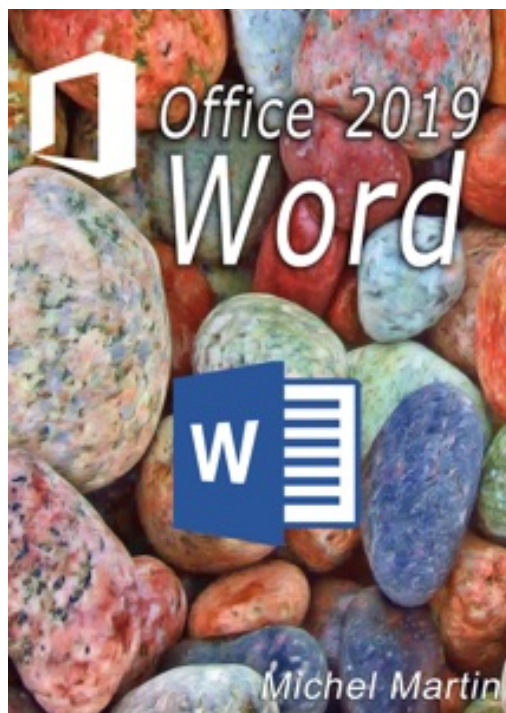


Read Word 2019 Le Livre En Ligne PDF EPUB Mobi- Michel Martin



Read Word 2019 Michel Martin le livre en ligne PDF EPUB mobi, Félicitations ! Vous avez décidé d'utiliser le traitement de texte le plus abouti du moment : Microsoft Word 2019. Avec ce livre, vous allez acquérir les mécanismes qui vous rendront efficace et professionnel dans Word 2019. Que vous désiriez découvrir ou approfondir vos connaissances sur la dernière version du traitement de texte de Microsoft, ce guide pratique est fait pour vous !

Découvrez entre autres comment :

- Créer rapidement des documents de qualité en utilisant des modèles prédéfinis.
 - Mettre en forme vos documents en utilisant le ruban, la souris ou des raccourcis clavier.
 - Améliorer la lisibilité de vos documents.
 - Ajouter des icônes et des illustrations 2D et 3D dans vos documents.
 - Insérer des vidéos directement lisibles dans vos documents.
- Corriger automatiquement les mots sur lesquels vous faites souvent des fautes de frappe.
 - Intégrer dans un document des tableaux Excel automatiquement mis à jour.
 - Effectuer des mailings directement depuis Word.
 - Coéditer vos documents avec une ou plusieurs personnes.
 - Utiliser le langage LaTeX pour insérer des équations dans un document (un vrai plus pour les professeurs de mathématiques).
 - Augmenter les possibilités de Word en installant des compléments.
- Et beaucoup, beaucoup d'autres choses encore !

Enfin, un manuel directement opérationnel !

Qui est l'auteur ?

Michel Martin est ingénieur en informatique, auteur de très nombreux ouvrages et MVP (Microsoft Most Valuable Professional) depuis 2004.

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Read Word 2019 Michel Martin le livre en ligne PDF EPUB mobi, The regular type of help documentation is really a hard copy manual that's printed, nicely bound, and functional. It operates as a reference manual - skim the TOC or index, get the page, and stick to the directions detail by detail. The challenge using these sorts of documents is the fact that user manuals can often become jumbled and hard to understand. And in order to fix this problem, writers can try and employ things I call "go over here" ways to minimize the wordiness and simplify this content. I've found this approach to be extremely ineffective most of the time. Why? Because **word 2019** are considered unsuitable to get flipped through ten times for just one task. That is what online assistance is for.

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